

SHOW INFORMATION (Page 1 of 2)

Hartford Home Show

Vale Fieldhouse
January 3 - 4, 2026



Dear Exhibitor:

We are pleased to advise you that Ocean Exposition Services, LLC has been selected by Show Management as the "Official General Contractor" for your upcoming Show. As the Official General Contractor, we will assist you in every way possible to insure a successful and pleasant presentation. All questions regarding shipping, storage, furniture, booth cleaning and labor should be directed to Ocean Exposition Services, LLC.

For your convenience, we are enclosing our order forms for you to complete and return to us. Please read these forms carefully. COMPLETE THESE FORMS AND MAIL OR EMAIL THEM AS QUICKLY AS POSSIBLE SO THAT YOU MAY TAKE ADVANTAGE OF THE ADVANCE ORDER DISCOUNT PRICES. Please combine into one check all orders due OCEAN EXPOSITION SERVICES.

FULL PAYMENT MUST BE INCLUDED WITH YOUR ORDER AND ORDERS MUST BE RECEIVED BY DEADLINE DATES IN ORDER TO RECEIVE THE DISCOUNT PRICES.

**All accounts must be settled before the close of the Show.
We accept Visa, MasterCard, American Express, Company Checks and Cash.
Please advise your representative attending the show of our policy.**

Any discrepancy between our order and what is received at your booth should be brought to the immediate attention of our representative at the show. NO CREDIT will be given after a show has closed.

If you select the option to send your display material to us prior to the show move-in, please note that it must be addressed to our warehouse. ATTN: OCEAN EXPOSITION SERVICES. Please use shipping labels that are provided in this exhibitor kit and remember to include your company name and booth number.

Ocean Exposition Services
420 Veterans Blvd.
Carlstadt, NJ 07072

INCLUDED IN EACH BOOTH ARE THE FOLLOWING ITEMS Ocean Exposition Services PROVIDE:
8' High Back Wall and 3' High Side Rail Drape - WHITE AND BLUE
1 - Booth Identification Sign

PLEASE EMAIL YOUR ORDER TO: Melissa@oceanrentalservices.com

All questions regarding the Convention's Policies, Space Assignments, Display Limitations and Event Schedules should be directed to:

**Julia Petry
ACS Home Show
E-Mail: ops@acsshows.com ~ Phone: (516) 422-8100**

PAYMENT POLICY

Hartford Home Show

Vale Fieldhouse



RETURN TO: Ocean Expo • 420 Veterans Blvd • Carlstadt, NJ 07072 • Phone 201-372-0010 • Email: melissa@oceanrentalservices.com

Payment for Services

Ocean Exposition Services requires payment in full at the time services are ordered. Further, Ocean Exposition Services requires that you provide a credit card authorization with your initial order. For your convenience, we will use this authorization to charge your account for services, which may include labor and freight handling, not covered by your initial payment.

Discount Prices

To qualify for discount pricing, orders must be received with payment on or before the discount price deadline.

Method of Payment

Ocean Exposition Services accepts Mastercard, Visa, American Express, and Checks. Purchase orders are not considered payment. All payments must be made in U.S. Funds drawn on a U.S. Bank. (Exhibitors will be charged a \$25.00 bank fee for returned checks).

Tax Exempt

If you are tax exempt in the state in which you will be exhibiting, you must provide a Sales Tax Exemption Certificate for that state. Please send the above information to the Ocean Exposition Services office for this show. Ocean Exposition Services, LLC must receive your certificate by the deadline date on the order forms; otherwise tax will appear on your invoice.

Adjustment and Cancellations

Adjustments to your invoice will not be made after the close of the show. Some items, services and labor are subject to cancellation fees. Refer to each order for details.

Rentals

Full payment of all rental charges must be received BEFORE THE SHOW to ensure the "Advance Order" prices. All orders received at the service desk will be charged at service desk rates and must be paid for at the time of ordering. We accept Company Check, Cash, Visa, Mastercard and American Express.

Material Handling, Labor and Cleaning Services

All charges for any of these services will be billed on the show floor and all accounts must be settled before the move-out of the Show. Once again, Company Check, Cash, Visa, Mastercard and American Express are welcome.

All orders received for services and equipment will not be honored if there are any delinquent invoices.

Exhibitors who utilize display houses should be aware that if the display house does not adhere to the credit policy, the exhibitors will be liable for payment.

**ANY ORDERS WITHOUT PAYMENT WILL NOT BE PROCESSED UNTIL
PAYMENT OR CREDIT ARRANGEMENTS HAVE BEEN MADE. CHARGES
ARE DUE AND PAYABLE ON PRESENTATION OF INVOICE AT SHOW.**

IMPORTANT: All drayage forms must be signed and returned one week prior to the opening of the Show whether our services are to be used or not. We reserve the right to refuse any shipment for exhibitors who have not returned signed contracts.

Deadline Date:
Dec. 29, 2025

| | | | | | |
|------------------------------|--|-----------------------------------|------|--------------|------|
| COMPANY | | EMAIL ADDRESS | | BOOTH NUMBER | |
| ADDRESS | | street | city | state | zip |
| PHONE | | FAX | | | |
| AUTHORIZED CONTACT SIGNATURE | | AUTHORIZED CONTACT - PLEASE PRINT | | | DATE |
| X | | | | | |

| | | | |
|---|---|---|--|
| <div>EX. DATE</div> <div>C.C. #</div> | <div>EXPIRATION DATE:</div> <div></div> | <input type="checkbox"/> MASTERCARD <input type="checkbox"/> VISA <input type="checkbox"/> AMERICAN EXPRESS | <input type="checkbox"/> Corporate <input type="checkbox"/> Personal |
| | ACCOUNT NUMBER | | |
| <div>CARDHOLDER'S BILLING ADDRESS - IF DIFFERENT FROM ABOVE</div> <div></div> | | | |
| CITY | | STATE | ZIP |
| COUNTRY | | | |
| CARDHOLDER'S SIGNATURE | | CARDHOLDER'S NAME - PRINT | |
| <div>X</div> | | | |

Summary of Services and Rental Items Ordered

| | |
|--|----|
| Standard Booth Furnishings Order Form | \$ |
| | |
| | |
| | |
| SUB-TOTAL | \$ |
| *ADD 8.875% NY SALES TAX | \$ |
| Estimated Material Handling Order Form | \$ |
| NET AMOUNT DUE | \$ |

| Check # | Dated: | Amount \$ |
|---------|--------|-----------|
|---------|--------|-----------|

CANCELLATION POLICY: Items cancelled before the Deadline Date will be refunded at 100%. Items cancelled after move-in will be invoiced at 50% of the original price to cover labor involved. Items cancelled after installation will be charged at 100% of original price.

EMAIL TO MELISSA@OCEANRENTALSERVICES.COM

STANDARD BOOTH FURNISHINGS & CARPET ORDER FORM

Hartford Home Show

Vale Fieldhouse
January 3-4, 2026

Discount Deadline
Date Dec. 29, 2025



RETURN TO: Ocean Expo • 420 Veterans Blvd. • Carlstadt, NJ 07072 • Phone 201-372-0010 • Email: melissa@oceanrentalservices.com

COMPANY

BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

DATE

X

PRICE LIST

| DESCRIPTION | ADVANCE PRICE | ONSITE PRICE | DESCRIPTION | ADVANCE PRICE | ONSITE PRICE |
|---|---------------|--------------|---|---------------|--------------|
| CHAIRS | | | SPECIAL BOOTH DRAPING | | |
| Upholstered Side Chair - Grey | \$ 52.00 | \$ 62.00 | 8' High Back Drape and 36" High Side Drape - 4' Minimum Order | | |
| Folding Chair | \$ 24.00 | \$ 28.00 | 3' High Drape per linear ft. | \$ 9.50 | \$ 12.00 |
| Upholstered Padded Stool - Grey | \$ 65.00 | \$ 75.00 | 8' High Drape per linear ft. | \$ 13.00 | \$ 17.00 |
| DRAPED DISPLAY TABLES - 30" HIGH | | | BOOTH ACCESSORIES | | |
| <i>Includes White Vinyl Top and Pleated Skirting on Three Sides</i> | | | Round Pedestal Table (42"hx30"d) | \$ 130.00 | \$ 140.00 |
| 2' x 4' x 30" High Table | \$ 72.00 | \$ 74.00 | Wastebasket | \$ 6.00 | \$ 12.00 |
| 2' x 6' x 30" High Table | \$ 82.00 | \$ 84.00 | 22x28 Sign Holder | \$ 26.00 | \$ 32.00 |
| 2' x 8' x 30" High Table | \$ 92.00 | \$ 94.00 | 22x28 Sign Holder with Literature Basket | \$ 32.00 | \$ 38.00 |
| 4th Side Skirted | \$ 24.50 | | Chrome Easel | \$ 21.00 | \$ 25.00 |
| DRAPED DISPLAY COUNTERS - 42" HIGH | | | Literature Stands | \$ 26.00 | \$ 31.25 |
| <i>Includes White Vinyl Top and Pleated Skirting on Three Sides</i> | | | Retractable Stanchions | \$ 21.00 | \$ 25.00 |
| 2' x 4' x 42" High Counter | \$115.00 | \$ 130.00 | 8' Upright | \$ 18.00 | \$ 22.00 |
| 2' x 6' x 42" High Counter | \$125.00 | 152.00 | Crossbar | \$ 18.00 | \$ 22.00 |
| 2' x 8' x 42" High Counter | \$145.00 | 160.00 | | | |
| 4th Side Skirted | \$40.00 | | STANDARD CARPET | | |
| UNDRAPED DISPLAY TABLES | | | <i>Price includes installation & taping front edge. NO PROTECTIVE COVERING. No guarantee of color match when ordering multiple carpets.</i> | | |
| <i>Includes White Vinyl Top ONLY (No Skirting)</i> | | | 10' X 10' | \$130.00 | \$130.00 |
| 2' x 4' x 30" High Table | \$ 60.00 | \$ 65.00 | 10' X 20' | \$235.00 | \$250.00 |
| 2' x 6' x 30" High Table | \$ 70.00 | \$ 75.00 | 10' X 30' | \$350.00 | \$370.00 |
| 2' x 8' x 30" High Table | \$ 80.00 | \$ 85.00 | 10' X 40' | \$450.00 | \$495.00 |
| UNDRAPED DISPLAY COUNTERS - 42" HIGH | | | | | |
| <i>Includes White Vinyl Top ONLY (No Skirting)</i> | | | | | |
| 2' x 4' x 42" High Counter | \$ 68.00 | \$ 70.00 | | | |
| 2' x 6' x 42" High Counter | \$ 78.00 | \$ 80.00 | | | |
| 2' x 8' x 42" High Counter | \$ 88.00 | \$ 90.00 | | | |
| TABLE-TOP RISERS (WHITE VINYL) | | | | | |
| 4' High | \$ 45.00 | \$ 56.00 | | | |
| 6' High | \$ 55.00 | \$ 69.00 | | | |

PLACE ORDER HERE

SELECT
COLORS

Special Booth Draping: ☐ Black ☐ Blue ☐ Teal ☐ Red ☐ Grey ☐ White ☐

Table / Counter Skirt Color: ☐ Black ☐ Blue ☐ Teal ☐ Red ☐ Grey ☐ White ☐

Optional 4th Side TABLE Skirt: ☐ 6' ☐ 8'

Standard Carpet Color: ☐ Blue ☐ Black ☐ Grey ☐ Custom Carpet Color: ☐ Blue ☐ Teal ☐ Red ☐ Grey

| DESCRIPTION TOTAL PRICE | PRICE | QUANTITY |
|----------------------------|-------|----------|
| | | \$ |
| | | \$ |
| | | \$ |
| | | \$ |
| | | \$ |
| | | \$ |

CANCELLATION POLICY: Items cancelled before the Deadline Date will be refunded at 100%. Items cancelled after move-in will be invoiced at 50% of original price to cover labor involved. Items cancelled after installation will be charged at 100% of original price.

PLEASE NOTE: If colors are not specified, Show Colors will be used. Subject to NJ 7% Sales Tax. Full Payment Must Accompany Order. Total All Items Ordered. Attach to Order Recap & Advance Payment Form, Enter Totals.

1. Total All Items Ordered

\$

2. 8.875% Sales Tax

\$

3. Payment Enclosed

\$

BOOTH PACKAGE ORDER FORM

Hartford Home Show

Vale Fieldhouse
January 3-4, 2026

Discount Deadline Date
Dec 29, 2025



RETURN TO: Ocean Expo • 420 Veterans Blvd. • Carlstadt, NJ 07072 • Phone 201-372-0010 • Email: melissa@oceanrentalservices.com

COMPANY

BOOTH NUMBER

AUTHORIZED CONTACT SIGNATURE

AUTHORIZED CONTACT - PLEASE PRINT

DATE

X

THIS FORM MUST BE RETURNED TO OCEAN EXPOSITION SERVICES, LLC WITH FULL PAYMENT FOR ANY SERVICES TO BE RENDERED.

Show Management has included the following items in your Booth

8' High Backwall Drape - White & Blue

3' High Siderail Drape - Blue

1-9"x40" Booth Identification Sign

BOOTH PACKAGE "A" - SPECIAL DISCOUNT

Included in Package:

1 - 2' x 6' x 30" TABLE

2 - FOLDING CHAIRS

1 - WASTEBASKET

☐

Please check
if you wish to
order this package

TOTAL DISCOUNT PRICE: \$135.00

| | | |
|-----------------------|-----------|---------------|
| PACKAGE SPECIAL..... | \$ | 135.00 |
| 8.875% SALES TAX..... | \$ | 11.98 |
| TOTAL..... | \$ | 146.98 |

BOOTH PACKAGE "B" - SPECIAL DISCOUNT

Included in Package:

1 - 2' x 6' x 30" TABLE

9'x10' BOOTH CARPETING - GREY

2 - FOLDING CHAIRS

1 - WASTEBASKET

☐

Please check
if you wish to
order this package

TOTAL DISCOUNT PRICE: \$245.00

| | | |
|-----------------------|-----------|---------------|
| PACKAGE SPECIAL..... | \$ | 245.00 |
| 8.875% SALES TAX..... | \$ | 21.74 |
| TOTAL..... | \$ | 266.74 |

Please Note:

1. Return orders must be placed in writing at our Service Desk at close of show.

EMAIL TO MELISSA@OCEANRENTALSERVICES.COM

ELECTRIC ORDER FORM

Show Information

Show Name: Hartford Home Show Show Code: HC S26
Venue: Vale Fieldhouse Show Dates: January 3 & 4, 2026

Exhibitor Information

Company Name: _____ Phone Number: _____
Contact Name: _____ Email Address: _____

Order

To receive the advance rate, this form must be submitted via email no later than **December 30, 2025**.

All forms must be submitted no later than the Tuesday before the show starts to ensure your order is processed.

Onsite orders are subject to availability and cannot be guaranteed—placing your order before the submission date is strongly recommended.

| Service | Advanced Rate | Floor Rate | Quantity | Total (Includes Tax) |
|-----------------------------|---------------|------------|----------|----------------------|
| Electrical Drop (500 Watts) | \$150.00 | \$200.00 | | |

Total Charges: _____

Payment

Payments can only be made online. Please visit acsshow.com > I Am An Exhibitor > Pay For Your Booth Online or click the link below:
www.acsshow.com/current-exhibitors/pay-for-your-booth/1

Please select the show you are exhibiting in. In the "Invoice Number" field, enter "Electric" as your invoice number.

A confirmation email will be sent to you once the payment has been processed. All orders must be paid in full before services will be provided.

Submit Your Completed Form

Once you've completed this form, please email it to ACS via the email and subject line below.

Email Address: orders@acsshow.com

Email Subject Line: HC S26 - Electric Order Form

For questions or assistance, please feel free to reach out to info@acsshow.com.